

# **CITY OF DETROIT ELECTRICAL LICENSING PROCEDURES**



**ELECTRICAL INSPECTION DIVISION  
ROOM 408 COLEMAN A. YOUNG MUNICIPAL CENTER  
PHONE: 313-224-3228/313-628-2661/313-224-3133**

## **PART I – DEFINITIONS**

**Apprentice Electrician** – an individual other than an electrical contractor, master electrician, or electrical journeyman, who is engaged in learning about and assisting in the installation or alteration of electrical wiring and equipment under the direct supervision of an electrical journeyman or master electrician.

**Board of Electrical Examiners (Board)** – the Electrical Administrative Board created pursuant to City of Detroit Ordinance 604H.

**Electrical Contractor** – a person, firm, or corporation engaged in the business of erecting, installing, altering, repairing, servicing, or maintaining electric wiring, devices, appliances, or equipment.

**Electrical Journeyman** – a person other than an electrical contractor who, as his or her principal occupation, is engaged in the practical installation or alteration of electric wiring. An electrical contractor or master electrician may also be an electrical journeyman.

**Fire Alarm Contractor** – a person, firm, or corporation engaged in the business of erecting, installing, altering, repairing, servicing, or maintaining wiring, devices, appliances, or equipment of a fire system.

**Fire Alarm Apprentice Specialty Technician** – an individual other than a fire alarm contractor or a fire alarm specialty technician who is engaged in learning about and assisting in the installation or alteration of fire alarm system wiring and equipment under the direct supervision of a fire alarm specialty technician.

**Fire Alarm Specialty Technician** – an individual other than a fire alarm contractor who, as his or her principal occupation, is engaged in the practical installation or alteration of fire alarm system wiring.

**Master Electrician** – a person having the necessary qualifications, training, experience, and technical knowledge to supervise the installation of electrical wiring and equipment in accordance with the standard rules and regulations governing that work.

**Sign Specialist** – a person who, as his or her principal occupation, is engaged in the installation, alteration, or repair of electric signs.

**Sign Specialty Contractor** – a person, firm, or corporation engaged in the business of manufacturing, installing, maintaining, connecting, or repairing electric sign wiring or devices, including wiring that is directly related to electric signs and is electrically dedicated as a sign circuit.

*Reference:* State of Michigan Electrical Administrative Act (Act 217 of 1956)

## **PART II – TRADE LICENSES AND APPRENTICE REGISTRATIONS**

## ELECTRICAL APPRENTICE REGISTRATION

**EFFECTIVE SEPTEMBER 1, 2010 ALL ELECTRICAL APPRENTICES ARE REQUIRED TO BE PARTICIPATING IN AN ELECTRICAL TRAINING PROGRAM APPROVED BY THE ELECTRICAL ADMINISTRATIVE BOARD AS STIPULATED IN 1956 PA 217. FAILURE TO DO SO INVALIDATES THE REGISTRATION. ANY HOURS ACCUMULATED ON AN INVALID REGISTRATION WILL NOT BE CREDITED TOWARDS THE JOURNEYMAN ELECTRICIAN EXAMINATION.**

All apprentices are required to register in the municipality that they reside within 30 days after employment. The expiration date for the apprentice registration is August 31<sup>st</sup> of every year. In addition, electrical apprentices must:

- Be a Detroit resident and show proof of residency.
- Submit a letter of documentation from your current employer attesting to employment related to electrical construction or maintenance of buildings or electrical wiring or equipment under the direct supervision of a person licensed under the State of Michigan Electrical Administrative Act (Act 217 of 1956). All letters must be: originals, notarized, on company letterhead, include a brief description of your duties, and be signed by the employer. **Paycheck stubs are not considered valid documentation.**
- **Electrical contractors that currently employ or anticipate the employment of Electrical Apprentices must register their companies with the United States Department of Labor Office of Apprenticeship (USDOLOA). You can access information regarding registering with the USDOLOA by contacting the Michigan Apprenticeship Steering Committee Inc. (MASCI) at [www.aboutmasci.org](http://www.aboutmasci.org).**
- Complete an application form. A passport size picture shall be attached in the upper right hand corner of each application with the exception of applications for renewal when a registration form with a picture is on file.
- Submit documentation as part of their Journeyman Electrician application documenting a minimum of 144 hours for each academic year.
- Pay the \$15.00 registration fee.

If you employ a teenager as an Apprentice, it is important to be aware of the laws that outline what teenagers can and cannot do, minimum wage standards and work hours and break requirements. For more information regarding employing a teenager, read the *Teenager's Guide to Employment In Michigan* pamphlet available on the Department of Energy, Labor, and Economic Growth's Wage and Hour Division web site at:

[http://www.michigan.gov/documents/Teenagers\\_Guide\\_89278\\_7.pdf](http://www.michigan.gov/documents/Teenagers_Guide_89278_7.pdf)

Or, contact the Wage and Hour Division by writing to:

DELEG-Wage and Hour Division  
7150 Harris Drive, First Floor, A-Wing  
P.O. Box 30476  
Lansing, MI 48909-7976  
Telephone No. 517-322-1825

**The City of Detroit Board of Electrical Examiners is required to review and approve all Apprentice registrations prior to issuance. The Board normally meets on the third Thursday of the month.**

## **FIRE ALARM SPECIALTY APPRENTICE REGISTRATION**

**EFFECTIVE SEPTEMBER 1, 2010 ALL ELECTRICAL APPRENTICES ARE REQUIRED TO BE PARTICIPATING IN AN ELECTRICAL TRAINING PROGRAM APPROVED BY THE ELECTRICAL ADMINISTRATIVE BOARD AS STIPULATED IN 1956 PA 217. FAILURE TO DO SO INVALIDATES THE REGISTRATION. ANY HOURS ACCUMULATED ON AN INVALID REGISTRATION WILL NOT BE CREDITED TOWARDS THE FIRE ALARM SPECIALTY TECHNICIAN EXAMINATION.**

All apprentices are required to register in the municipality that they reside within 30 days after employment. The expiration date for the apprentice registration is August 31<sup>st</sup> of every year. In addition, electrical apprentices must:

- Be a Detroit resident and show proof of residency.
- Submit a letter of documentation from your **current** employer attesting to employment related to electrical construction or maintenance of buildings or electrical wiring or equipment under the direct supervision of a person licensed under the State of Michigan Electrical Administrative Act (Act 217 of 1956). All letters must be: originals, notarized, on company letterhead, include a brief description of your duties, and be signed by the employer. **Paycheck stubs are not considered valid documentation.**
- **Fire Alarm contractors that currently employ or anticipate the employment of Fire Alarm Specialty Technician (FAST) apprentices must register their companies with the United States Department of Labor Office of Apprenticeship (USDOLOA). You can access information regarding registering with the USDOLOA by contacting the Michigan Apprenticeship Steering Committee Inc. (MASCI) at [www.aboutmasci.org](http://www.aboutmasci.org)**
- Complete an application form. A passport size picture shall be attached in the upper right hand corner of each application with the exception of applications for renewal when a registration form with a picture is on file.
- Submit documentation as part of their Fire Alarm Specialty Technician (FAST) application documenting a minimum of 144 hours for each academic year.
- Pay the \$15.00 registration fee.

If you employ a teenager as an Apprentice, it is important to be aware of the laws that outline what teenagers can and cannot do, minimum wage standards and work hours and break requirements. For more information regarding employing a teenager, read the ***Teenager's Guide to Employment In Michigan*** pamphlet available on the Department of Energy, Labor, and Economic Growth's Wage and Hour Division web site at:

[http://www.michigan.gov/documents/Teenagers\\_Guide\\_89278\\_7.pdf](http://www.michigan.gov/documents/Teenagers_Guide_89278_7.pdf)

Or, contact the Wage and Hour Division by writing to:

DELEG-Wage and Hour Division  
7150 Harris Drive, First Floor, A-Wing  
P.O. Box 30476  
Lansing, MI 48909-7976  
Telephone No. 517-322-1825

**The City of Detroit Board of Electrical Examiners is required to review and approve all Apprentice registrations prior to issuance. The Board normally meets on the third Thursday of the month.**

## **QUALIFICATION FOR JOURNEYMAN ELECTRICIAN LICENSE**

**EFFECTIVE SEPTEMBER 1, 2010 ALL APPLICANTS FOR JOURNEYMAN ELECTRICIAN LICENSE ARE REQUIRED TO PARTICIPATE IN AN ELECTRICAL TRAINING PROGRAM APPROVED BY THE ELECTRICAL ADMINISTRATIVE BOARD AS STIPULATED IN 1956 PA 217. FAILURE TO DO SO INVALIDATES THE APPRENTICE REGISTRATION(S). ANY HOURS ACCUMULATED ON AN INVALID REGISTRATION(S) WILL NOT BE CREDITED TOWARDS THE JOURNEYMAN ELECTRICIAN EXAMINATION.**

- Must be at least 20 years of age.
- Must be a Detroit resident and show proof of residency.
- Have a current Electrical Apprentice Registration form on file. Applicants shall show proof of valid apprentice registration coinciding with the required 8,000 hours of practical experience obtained over a 4-year period.
- Must complete two (2) application forms, and submit a letter of documentation from your employer(s) attesting to not less than 8,000 hours of practical experience obtained over a period of not less than 4 years related to electrical construction or maintenance of buildings or electrical wiring or equipment under the direct supervision of a person licensed under the State of Michigan Electrical Administrative Act (Act 217 of 1956).

## **QUALIFICATION FOR MASTER ELECTRICIAN LICENSE**

- Must be at least 22 years of age.
- Must be a Detroit resident and show proof of residency.
- Must have held and maintained an Electrical Journeyman's License for not less than two years.
- Must complete an two (2) application forms, and submit a letter of documentation from your employer(s) attesting to not less than 12,000 hours of practical experience obtained over a period of not less than six years related to electrical construction or maintenance of buildings or electrical wiring or equipment under the supervision of a Master Electrician licensed under the State of Michigan Electrical Administrative Act (Act 217 of 1956).

## **QUALIFICATION FOR SIGN SPECIALTY TECHNICIAN LICENSE**

- Must be at least 18 years of age.
- Must be a Detroit resident and show proof of residency.
- Completion of a Sign Specialty training course.
- Must complete two (2) application forms, and submit a letter of documentation from your employer(s) attesting to not less than 4,000 hours of practical experience obtained over a period of not less than two years related to the manufacture, installation, maintenance, connection, or repair of electric signs and related wiring as verified by a Contractor licensed under this act who is the current employer of the applicant. The hours of experience may be obtained by multiple employers, and equivalent education as determined by the Board may be substituted for work experience.

## **QUALIFICATION FOR FIRE ALARM SPECIALTY TECHNICIAN LICENSE**

**EFFECTIVE SEPTEMBER 1, 2010 ALL APPLICANTS FOR FIRE ALARM SPECIALTY TECHNICIAN (FAST) LICENSE ARE REQUIRED TO PARTICIPATE IN AN ELECTRICAL TRAINING PROGRAM APPROVED BY THE ELECTRICAL ADMINISTRATIVE BOARD AS STIPULATED IN 1956 PA 217. FAILURE TO DO SO INVALIDATES THE FIRE ALARM APPRENTICE REGISTRATION(S). ANY HOURS ACCUMULATED ON AN INVALID REGISTRATION(S) WILL NOT BE CREDITED TOWARDS THE FIRE ALARM SPECIALTY TECHNICIAN EXAMINATION.**

- Must be at least 20 years of age.
- Must be a Detroit resident and show proof of residency.
- Certified by the National Institute for Engineering Technology (NICET) as an Associate of Engineering Technician, Level II, or the equivalent as determined by the Board, in the field of Fire Alarm Systems Technology.
- Must be at least 20 years of age.
- Must be a Detroit resident and show proof of residency.
- Have a current Electrical Apprentice Registration form on file. Applicants shall show proof of valid Apprentice registration coinciding with the required 8,000 hours of practical experience obtained over a 4-year period.
- Must complete two (2) application forms, and submit a letter of documentation from your employer(s) attesting to not less than 8,000 hours of practical experience obtained over a period of not less than 4 years related to electrical construction or maintenance of buildings or electrical wiring or equipment under the direct supervision of a person licensed under the State of Michigan Electrical Administrative Act (Act 217 of 1956).

### **APPLICATION FORM**

Complete application forms (Sections A, C, and 14). A passport size picture shall be attached in the upper right hand corner of each application. The applicant's signature in Section C must be notarized.

All applications for electrical licenses have to be approved by the Board of Electrical Examiners. The Board normally meets on the third Thursday of the month. Notification of approval or denial is given in writing after the Board meeting.

### **LETTERS OF DOCUMENTATION FOR LICENSE APPLICANTS**

All letters must be: originals, notarized, on company letterhead, contain the starting and ending dates (month and year) of employment, the number of hours worked, a brief description of your experience or duties, contain the name, license number, and the home municipality of the Master Electrician of record, and be signed by the employer. Do not include overtime hours in your accumulation of time from your employer (maximum credit of 2,000 hours per year).

**Note: Paycheck stubs are not considered valid documentation.**

- Credit may be approved for graduation from or attendance at a recognized training or educational program.
- Educational experience documents must be presented for Board consideration in lieu of work experience.

## **ELECTRICAL AFFADAVIT**

The Electrical Division regularly receives questions on the applicability of licensing provisions regarding industrial, commercial, or institutional facilities that use their own employees to perform electrical installations or alterations to wiring systems, within their own buildings or properties. In addition, the Division receives applications for electrical examination from persons employed in those companies or facilities that do not have documented licensed supervision.

In the case of industrial, commercial, or institutional employment, the Affidavit and/or Owner's permit is used in lieu of an Electrical Contractor license. The signature of the Master Electrician on the Affidavit provides the licensing agency a means to verify the employment of licensed persons and letters of verification will bear the signature of the Master Electrician and the employer.

## **MILITARY EXPERIENCE**

You must write to the American Council on Education, One DuPont Circle, Washington, DC 20036-1193 to request an Evaluation of Military Training and Occupations form (DD-2586) to submit with your application.

Applicants who desire credit for military experience must submit documentation of experience in electrical construction or electrical building maintenance. This experience can only be evaluated when you have submitted your documentation on the form noted above with your application.

## **PART III – SCHEDULING EXAMINATIONS & LICENSE ISSUE – GENERAL**

Applicants for examination must schedule their examination in person, and pay the appropriate exam fee. The examination fees are listed below. Examinations are typically given twice a month, and are scheduled on a first come first serve basis. Scheduling is closed out after a date is filled, or 5 days prior to the examination date.

Contractor's Examinations (All – written)	\$63.00
Master Electrician Examination (written)	\$63.00
Journeyman Electrician Examination (written)	\$55.00

To cancel an examination, applicants shall notify the Electrical Division by phone or in person prior to the examination. **Examination fees will not be refunded, or applied to another examination date to applicants who do not cancel prior to the examination.**

## **RESCHEDULING AN EXAMINATION**

If you do not pass your examination, the following waiting periods apply before the examination can be rescheduled:

- Three months from the date of examination if you score over 50% but less than 75%.
- Six months from the date of examination if you score less than 50%.
- One year from the date of failure of the second examination if you fail the examination twice within a two-year period. In addition, successful completion of a course on code, electrical fundamentals, or electrical theory, approved the Board of Electrical Examiners is required in order for the applicant to become eligible again to sit for an examination.

## **ELECTRICAL LICENSE ISSUE**

**The City of Detroit Board of Electrical Examiners is required to review and approve the applications and results of all examinees. Examination results will be mailed after the Board meeting, normally the third Thursday of the month. EXAMINATION RESULTS WILL NOT BE GIVEN BY TELEPHONE.** Electrical licenses can be applied for in Room 408 of the Coleman A. Young Municipal Center upon receipt of letter of successful examination.

## **PART IV – MASTER/JOURNEYMAN EXAMINATION CONTENT DESCRIPTION**

The **Electrical Journeyman** examination covers entry-level knowledge of the electrical industry as outlined in all categories listed below.

The **Master Electrician** examination covers additional knowledge required to plan and supervise electrical installations as outlined in all categories listed below.

### **I. Grounding and Bonding**

Demonstrate knowledge of system and circuit grounding requirements, methods and location of grounding connections. Select proper size grounding conductors, bonding of enclosures, equipment and interior metal piping systems.

### **II. Branch Circuits, Wire Connections and Devices**

Knowledge of circuit classifications, ratings, design, and use requirements. Knowledge and calculation of branch circuit loads. Application of code rules covering electrical outlets and devices, including wiring connectors and methods.

### **III. Conductors**

Determine ampacity, type of insulation, usage requirements, methods of installation, protection, support and termination. Includes calculation of voltage drop and duration.

### **IV. General Knowledge of the Electrical Trade**

Terminology and practical calculations such as power factor, voltage and current ratings of equipment.



**V. Motors and Controls of Motors and Equipment**

Knowledge of code rules governing installation of motors and controls. Includes calculations for motor feeder and branch circuits, short circuit, ground fault, and overload protection, and disconnecting means. Knowledge of all control circuits and motor type application and usage.

**VI. Services and Feeders**

Knowledge of code rules covering services. Calculation of electrical loads and determination of proper size, rating and type of service and feeder conductors.

**VII. General use Equipment**

Knowledge of code rules covering appliances, heating and air conditioning equipment, generators, transformers, etc.

**VIII. Overcurrent Protection**

Knowledge of application of fuses, circuit breakers and all types of protective devices for conductors and equipment. Includes rules on taps and splices.

**IX. Raceways**

Knowledge of all types of raceways and their uses. Determining proper size, conductor fill, support and methods of installation.

**X. Special Occupancies and Equipment**

Knowledge of code rules as they apply to hazardous locations, health care facilities, places of assembly, etc. Includes code rules on signs, welders, industrial machinery, swimming pools, etc.

**XI. Boxes, Cabinets, Panelboards, Non-Raceway Enclosures**

Application of proper type, use and support of boxes and cabinets, etc. Includes calculation of proper size and rating.

**XII. Low Voltage Circuits and Equipment**

Knowledge of circuits and equipment characterized by usage and electrical power limitations, which differentiate them from electric light and power circuits. Includes remote-control, signaling, and power limited circuits.

**XIII. Lighting and Lamps**

Knowledge of all types and applications of lighting fixtures, ratings, requirements for occupancies, special provisions, clearances, etc. Includes load calculations for lighting.

**XIV. State Laws, Rules and Code Amendments**

Knowledge of Act 217, of 1956, as amended (Electrical Administrative Act) and Act 230, of 1972, as amended (State Construction Code Act). The State Electrical Code (2002 National Electrical Code, and Part 8, Michigan amendments).

## **PART V – JOURNEYMAN/MASTER EXAMINATION FORMAT**

All examinations are **open codebook**, based on Act 217, of 1956, as amended (Electrical Administrative Act), Act 230, of 1972, as amended (State Construction Code Act), and the State Electrical Code (2008 National Electrical Code, and Part 8, Michigan amendments). A 2008 NEC, the State Electrical Code, and Public Act 217 are provided to all applicants for the examination as required. Applicants are allowed to bring an unmarked 2008 NEC for use during the examination. Code books may include listed index tabs (not homemade varieties). **No markings will be allowed within the codebook.** This includes margin notes, test notes, highlighting, paper clips or other testing aids. **Handbooks are not allowed.** Applicants are allowed to bring a non-programmable calculator. **NO CELL PHONES ARE ALLOWED AT THE EXAMINATION SITE.**

Applicants for examination are required to bring to the examination site picture identification (current Driver's License preferred).

A score of 75% or better is required to pass the examination. If you do not pass, you **may not** review your examination. This would jeopardize the integrity of the examination.

**EXAM RESULTS ARE NOT GIVEN OVER THE TELEPHONE.**

### **Electrical Journeyman Examination Format**

The Journeyman Examination consist of 80 multiple choice questions worth 1.25 points each. It is an **open codebook** examination with a 2½ hour time limit.

Part I - Fundamentals and Practical Electricity.

20 problems, 1.25 points each.....total 25

Part II - Part 8 Rules.

10 questions, 1.25 points each.....total 12.5

Part III - National Electrical Code

50 questions, 1.25 points each.....total 62.5

Total points.....100

### **Master Electrician Examination Format**

The Master Examination consist of 75 multiple choice questions worth 1.33 points each. It is an **open codebook** examination with a 3 hour time limit.

Part I - Public Act 217/Part 8 Rules.

15 problems, 1.33 points each.....total 20

Part II - National Electrical Code

30 questions, 1.33 points each.....total 40

Part III - Calculation Problem

15 questions, 1.33 points each.....total 20

Part IV - Electrical Theory and Concepts

15 questions, 1.33 points each.....total 20

Total points.....100

## **PART VI – CONTRACTORS EXAMINATIONS**

### **QUALIFICATION FOR ELECTRICAL CONTRACTOR LICENSE**

- ✓ Must have a Detroit business address.
- ✓ Holds a Master Electrician's license or has not less than one Master Electrician residing in this state who is in his or her full-time employ. The Master Electrician shall be actively in charge of and responsible for code compliance of all installations of electrical wiring and equipment.
- ✓ Must complete two (2) application forms (Parts A, B and C as required).

### **QUALIFICATION FOR FIRE ALARM CONTRACTOR LICENSE**

- ✓ Must have a Detroit business address.
- ✓ Holds a Fire Alarm Specialty Technician's license or has not less than one Fire Alarm Specialty Technician residing in this state who is in his or her full-time employ. The Fire Alarm Specialty Technician shall be actively in charge of and responsible for code compliance of all installations of fire alarm system wiring and equipment.
- ✓ Must complete two (2) application forms (Parts A, B and C as required).

### **QUALIFICATION FOR SIGN SPECIALTY CONTRACTOR LICENSE**

- ✓ Must have a Detroit business address.
- ✓ Holds a Sign Specialist's license or has not less than one Sign Specialist residing in this state who is in his or her full-time employ. The Sign Specialist shall be actively in charge of and responsible for code compliance of all installations, maintenance, connection, and repair of electric signs and related wiring.
- ✓ Must complete two (2) application forms (Parts A, B and C as required).

### **APPLICATION FORM**

Complete two (2) application forms (Sections A, B, and C). A passport size picture shall be attached in the upper right hand corner of each application. The applicant's signature in Sections B and C must be notarized.

All applications for electrical licenses have to be approved by the Board of Electrical Examiners. The Board normally meets on the third Thursday of the month Notification of approval or denial is given in writing after the Board meeting.

## CONTRACTOR'S EXAMINATION

### **Contractor's Examination Format**

All of the Contractor's Examination consists of 40 multiple choice questions worth 2.50 points each. It is an **open book** examination with a 1½ hour time limit and covers the below information.

Part I – Electrical Code Rules (Michigan Part 8 Rules)

8 problems, 2.50 points each.....total 20

Part II – Electrical Administrative Board General Rules

8 problems, 2.50 points each.....total 20

Part III – Electrical Administrative Act 217 of 1956

8 problems, 2.50 points each.....total 20

Part IV – Act 230 of 1972

10 problems, 2.50 points each.....total 25

Part V – Act 497 of 1980 – Construction Lien Act

6 problems, 2.50 points each.....total 15

Total points.....100

The Electrical Examiner will provide all of the above reference material at the examination. The examinee will not be allowed to bring their own. However, if you wish to preview the material, you can download it from the Internet using the information provided below.

**GO TO:**     [www.michigan.gov/bccfs](http://www.michigan.gov/bccfs)

**CHOOSE:**   **FORMS**

**Scroll down to the Electrical Division:**

**Under related acts and rules you should print:**

Act 217 of 1956

Act 230 of 1972

Electrical Administrative Board General Rules

Electrical Code Rules (Michigan Part 8)

## **PART VII – EXAMINATION SITE & DATES**

### **ALL EXAMINATIONS COMBINED**

December 8, 2009-9:30 a.m. or December 9, 2009-9:30 a.m. if December 8<sup>th</sup> is filled  
January 12, 2010-9:30 a.m. or January 13, 2010-9:30 a.m. if January 12<sup>th</sup> is filled  
February 9, 2010-9:30 a.m. or February 10, 2010-9:30 a.m. if February 9<sup>th</sup> is filled  
March 9, 2010-9:30 a.m. or March 10, 2010-9:30 a.m. if March 9<sup>th</sup> is filled  
April 13, 2010-9:30 a.m. or April 14 2009-9:30 a.m. if April 13<sup>h</sup> is filled  
May 11 2010:30 a.m. or May 12,2010:30 a.m. if May 11<sup>h</sup> is filled  
June 8, 2010 9:30 a.m. or June 9, 2010-9:30 a.m. if June 8<sup>th</sup> is filled  
July 13, 2010-9:30 a.m. or July 14, 2010-9:30 a.m. if July 13<sup>th</sup> is filled  
August 10, 2010-9:30 a.m. or August 11, 2010-9:30 a.m. if August 10<sup>th</sup> is filled.  
September 14, 2010-9:30 a.m. or September 15, 2010-9:30 a.m. if September 14<sup>th</sup> is filled.  
October 12, 2010-9:30 a.m. or October 13, 2010-9:30 a.m. if October 12<sup>th</sup> is filled  
November 9, 2010-9:30 a.m. or November 10, 2010-9:30 a.m. if November 9<sup>th</sup> is filled  
December 14, 2010-9:30 a.m. or December 15, 2010-9:30 a.m. if December 14<sup>th</sup> is filled

All examinations are given in Room 408 of the Coleman A. Young Municipal Center. Examination time is 9:30 a.m. Applicants for examination should plan on arriving early as you have to pass through security measures to enter the building. Once the examination begins, late entries will not be allowed.

### **PARKING**

The City of Detroit Buildings, Safety Engineering and Environmental Department participates in the Municipal Parking Department's "Park for less Program." You will receive half off the parking rate for the first two hours if you park at the following locations:

Cobo Arena Garage - 200 Civic Center Drive  
Cobo Hall Garage - 475 Washington Boulevard  
Ford Underground Garage - 30 East Jefferson  
Greektown Garage - 660 Macomb

Bring your parking ticket to Room 408 for validation.

### **CORRESPONDENCE AND PHONE INQUIRES**

Written correspondence can be directed to:

City of Detroit Buildings & Safety Engineering Environmental Department  
Coleman A. Young Municipal Center  
Electrical Licensing & Examinations  
2 Woodward Ave.  
Fourth Floor, Room 408  
Detroit, MI 48226

Phone inquiries can be made to Chief Electrical Inspector, Mr. Phil Clark at (313) 224-3130, or the Electrical Division clerical staff at 224-3228, or 628-2661 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday.